

Job Opening for Tenure Track Teaching Position at Tokyo Gakugei University

Posting Date: (21 September 2022)

1. Job Title, Number of Positions: Associate Professor or Lecturer, 1 person

2. Affiliation: Institute of University Education and Research Foundation Centers (provisional)

3. Field of expertise: Education, in particular, on international-understanding education, intercultural education, and comparative and international education. A successful candidate will have the international perspectives required for carrying out instruction, supervising international students, and leading international exchange projects.

4. Job Description

(1) Teaching and supervising international students of the International Exchange and International Student Center (provisional) as well as the regular students of Tokyo Gakugei University who seek to study abroad.

Courses to teach will include those for international students, such as Japanese Studies, and Multicultural Co-learning Courses for international and domestic students. Postgraduate courses may also be included.

(2) Developing and carrying out international exchange programs for the university's international exchange business.

(3) Negotiating and coordinating with overseas partner universities for the university's international exchange business

(4) Conducting other tasks related to teacher education and university administration.

5. Qualifications

Successful candidates will

(1) have a doctoral degree or an equivalent research achievement

(2) possess a certain level of proficiency of the Japanese language to conduct classes and carry out duties.

(3) have an excellent command of English to take charge in negotiating and coordinating with overseas partner universities: (They must also possess the ability to conduct classes in English for international students.)

(4) understand that Tokyo Gakugei University is a teacher training university and possess enthusiasm for getting involved in related works.

(5) have the ability to negotiate and coordinate with overseas partner universities.

6. Starting Date: (1 April 2023 or the earliest after this date)

7. Tenure Track Probationary Period

Five years from the start of the employment.

If the tenure is not granted, a maximum of three years may be added to the period of employment in order to provide preparation time for transfer.

8. Compensation (Salary): Annual salary (calculated by Tokyo Gakugei University's new annual salary system that is expected to apply from April 1, 2023).

9. Application Documents

To apply, applicants must submit the following:

(1) Curriculum Vitae, attached with an applicant's photograph and email address

(2) A complete list of previous research achievements:

1. Books published
2. Articles and papers published
3. Educational practice
4. Others

*All peer-reviewed/refereed articles and papers must be mentioned.

(3) Five of original copies of major academic achievements (Duplicate copies are acceptable.)

(4) A list of educational achievements.

(5) A list of social contribution and academic activities.

(6) A statement of research accomplishments as well as resolutions on future research and teaching prospects in approximately 2,000 Japanese characters.

(7) Proposed student exchange program(s) with overseas partner university(ies). (No specific format is required.)

10. Deadline for applications: Must arrive by (30 November 2022.)

11. Selection process:

(1) Selection is held based on the selection rules of Tokyo Gakugei University.

(2) Tokyo Gakugei University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society. Priority will be given to women if they are recognized as having the same competence required for the job based on a fair evaluation.

(3) Tokyo Gakugei University guarantees fair selection for all individuals regardless of nationality or handicap.

(4) Interviews (including a demo lesson) will be conducted as needed.

(5) Result will be soon informed to applicants after the selection process completes.

(6) Application materials are not returnable in principle.

(7) Applicants must be responsible for all expenses related to the application and selection process including travel expenses and hotel stay for the interviews if needed.

(8) Applicants who live abroad and have difficulty submitting necessary documents for application must contact us using the inquiry information below.

12. Address for application

Prof. Keiichi Kawate

Head of the Institute of University Education and Research Foundation Centers

Tokyo Gkaugei University

4-1-1 Nukuikitamachi, Koganei-shi, Tokyo, Japan

Postal Code: 184-8501

Please write “Application for the Institute of University Education and Research Foundation Centers” written in red ink on the front of the envelope.

13. Midterm Appraisal/Final Tenure Review

A midterm performance evaluation is held in the third fiscal year of the tenure period, and a tenure review is conducted before the end of the fifth fiscal year.

In those cases where the tenure-track researcher delivers superior achievements, the tenure review can be expedited after the midterm evaluation.

14. Inquiries

Prof. Keiichi Kawate, Head of the Institute of University Education and Research Foundation Centers

Email: kawate@u-gakugei.ac.jp

Please write “Queries about Job Opening” in the subject box.

As for inquiries about Salary mentioned above, contact HR Section, General Affairs Department, TGU. (e-mail: jinjika@u-gakugei.ac.jp)

15. Others

Applicants’ personal data will only be used for the purpose of the selection process of the position.