

Tokyo Gakugei University, Faculty of Education,
Humanities and Social Sciences Division
Head of the Division: Prof. Mamoru Kimura

Job Opening for Tenure Track Teaching Position at Tokyo Gakugei University

Posting Date: June 13, 2024

1. Job Title, Number of Position: Lecturer, one (1)

2. Department:

Research Field: Humanities and Social Sciences Division, Japanese Language and Japanese Literature,
Chinese Classics

Educational Field: Japanese

The research and educational organization which you will belong to may be subject to change due to organizational restructuring.

3. Teaching and Research Field: Chinese Classics

4. Job Description

(1) Teaching the following courses and academic advising for undergraduate and graduate students

Courses in charge: Introduction to Chinese Classical Literature, Basic reading of Chinese Classical Literature, Seminar in Chinese Classical Literature, Chinese Culture, Lecture of Chinese Classics and Chinese character on Japanese education, Study of Teaching Japanese Language, Graduation Thesis, etc.

(2) Conducting research in the field of Chinese Classics, specifically, Historical Study of Chinese literature and Chinese philology

(3) University management and administrative duties.

5. Qualifications and Experiences

Applicants:

(1) must have a doctorate degree or an equivalent research achievement.

(2) must have a sufficient level of Japanese language proficiency to conduct classes and participate in daily administrative duties of faculty members.

(3) must understand the academic policies of Tokyo Gakugei University and be willing to get involved in related duties.

(4) must have research and/or educational achievement required to teach classes in teacher training courses.

(5) are expected to have both teacher's certificate for elementary school and Japanese teacher's certificate for junior/senior high school.

(6) are expected to have teaching experiences at elementary or secondary school.

6. Starting Date: April 1, 2025

7. Tenure Track Probationary Period

Five years from the start of the employment. (Until March 31, 2030)

If the tenure is not granted, maximum of three years may be added to the period of employment in order to provide preparation time for transfer.

8. Trial period

No trial period is set.

9. Working Style, Compensation (salary):

(1) Discretionary Labor System for Professional Work (equivalent to 38 hours and 45 minutes per week/ 7 hours and 45 minutes per day)

Holidays: Saturdays and Sundays, national holidays, year-end and New Year holidays

(2) Annual salary. The annual salary payment regulations of Tokyo Gakugei University shall apply.

(3) Social insurance: When employed, you shall participate in the mutual aid association of MEXT (the Ministry of Education, Culture, Sports, Science and Technology), pension insurance, employment insurance and industrial accident compensation insurance.

10. Application Documents

Applicants must submit the following documents:

(1) Curriculum Vitae, attached with an applicant's photograph, phone number, and email address

(2) A complete list of previous research achievements:

1. Books published

2. Articles and papers published

3. Educational practices

4. Others

*All peer-reviewed/refereed articles and papers must be mentioned.

(3) Five major academic achievements (original or photocopy)

(4) A list of publications related to the courses that the applicant will teach (Please use the attached prescribed format.)

(5) A list of educational achievements

(6) A list of social contributions and academic activities

(7) A Statement of research accomplishments as well as resolutions on future research and teaching prospects in approximately 2000 Japanese characters

(8) An example of syllabus of the course "Introduction to Chinese Classical Literature" (for the first-year students)

11. Deadline for applications: September 30, 2024

*All the application documents must arrive at Tokyo Gakugei University by the deadline.

12. Selection process:

(1) Selection will be conducted in accordance with the selection rules of Tokyo Gakugei University.

(2) Tokyo Gakugei University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society. Priority will be given to women if they are recognized as

having the same competence required for the job based on a fair evaluation.

(3) Tokyo Gakugei University guarantees fair selection for all individuals regardless of sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation or other status.

(4) Interviews (including a demo lesson) will be conducted as needed.

(5) The result will be communicated to applicants shortly after the completion of the selection process.

(6) Application materials are not returnable in principle.

(7) Applicants must be responsible for all expenses related to the application and selection process including travel and hotel expenses for the interviews.

(8) Applicants who live abroad and have difficulty submitting necessary documents for application should contact us using the inquiry information below.

13. Mailing address for application

Prof. Mamoru Kimura

Faculty of Education, Humanities and Social Sciences Division

Tokyo Gakugei University

4-1-1 Nukuikitamachi, Koganei-shi, Tokyo, Japan

Postal Code: 184-8501

Please write “Application for The Department of Humanities and Social Sciences (Chinese Classics)” in red on the front of the envelope.

14. Midterm Review/Final Tenure Review

Final Tenure review will be conducted before the end of the tenure-track period.

A candidate who demonstrates outstanding achievement can be promoted to tenure position after the midterm evaluation, which will be conducted in the third fiscal year of the tenure-track period.

15. Inquiries

Dr. Masashi Hasegawa, Department of Chinese classics

Email: changgu@u-gakugei.ac.jp

Please write “Inquiries about Job Opening” in the subject box.

For inquiries about "9. Working Style, Compensation (salary)", please contact: Personnel Section,

Personnel Division, General Affairs Department, Tokyo Gakugei University

Email: jinjika@u-gakugei.ac.jp

16. Others

- Applicants' data will be used only for the selection process for the position.
- Smoking is prohibited inside the buildings to prevent passive smoking. (Smoking is allowed only in the designated smoking area outdoors.)