

Tokyo Gakugei University, Faculty of Education,  
Comprehensive Education Science Division  
Head of the Division: Prof. MATSUO Naohiro

## **Job Opening for Tenure Track Teaching Position at Tokyo Gakugei University**

Posting Date: July 11, 2024

1. Job Title, Number of Position: Lecturer, one (1)

2. Department:

Research Field: Comprehensive Education Science Division, Department of Pedagogy, School Education.

Educational Field: International Education.

The research and educational organization which you will belong to may be subject to change due to organizational restructuring.

3. Teaching and Research Field: International Education (Comparative Education).

4. Job Description

(1) Education and research guidance for undergraduate and graduate students

Courses in charge:

(Undergraduate courses) Comparative Education Research, Education for International Understanding, Foreign Students in Schools, The Seminar of International Education (Includes content related to field research), Field Studies in International Education, Introduction to Educational Practice, First-Year Seminar in International Education Subjects, Practical Seminar for Teaching Profession, Introductory Seminar for International Education Programs, Practical Exercise for Teaching etc.

(2) Research on international education from the perspective of comparative education

(3) Managements and administration on the university academics.

(4) Regarding graduate school, there will be an internal review of graduate school responsibilities within a few years of assuming the position. After being hired, you are expected to be in charge of education and research activities at the Graduate School of Teaching, specifically in International Understanding Education and Education for Foreign Students.

5. Qualifications and Experiences

Applicants:

(1) must have a Ph.D degree or an equivalent research achievement.

(2) must have a certain degree of Japanese language proficiency sufficient to conduct classes and participate in daily administrative duties of faculty members.

(3) must understand the academic policies of Tokyo Gakugei University and be willing to get involved in related duties.

(4) must have research and/or educational achievement required to teach classes in teacher training courses.

- (5) are expected to have teacher's license of elementary or secondary school.
- (6) are expected to have experiences of teaching at elementary, secondary or other school.
- (7) are expected to have ability to supervise field research.

6. Starting Date: April 1, 2025

7. Tenure Track Probationary Period

Five years from the start of the employment. (Until March 31, 2030)

If the tenure is not granted, maximum of three years may be added to the period of employment in order to provide preparation time for transfer.

8. Trial period

No trial period is set.

9. Working Style, Compensation (salary):

(1) Discretionary Labor System for Professional Work (equivalent to 38 hours and 45 minutes per week/ 7 hours and 45 minutes per day)

Holidays: Saturdays and Sundays, national holidays, year-end and New Year holidays

(2) Annual salary. The annual salary payment regulations of Tokyo Gakugei University shall apply.

(3) Social insurance: When employed, you shall participate in the mutual aid association of MEXT (the Ministry of Education, Culture, Sports, Science and Technology), pension insurance, employment insurance and industrial accident compensation insurance.

10. Application Documents

Applicants must submit the following documents:

(1) Curriculum Vitae, attached with an applicant's photograph, phone number and email address

(2) A complete list of previous research achievements:

- 1. Books published
- 2. Articles and papers published
- 3. Educational practice
- 4. Others

\*All peer-reviewed/refereed articles and papers must be mentioned.

(3) Five major academic achievements (original or photocopy)

(4) A list of publications related to the courses that the applicant will teach (Please use the attached prescribed format.)

(5) A list of educational achievement

(6) A list of social contributions and activities in academic associations

(7) A Statement of research accomplishments as well as resolutions on future research and teaching prospects in approximately 2000 Japanese characters

(8) A Statement of applicants' views on "International Education" in approximately 2000 Japanese characters

(9) Examples of syllabus for the three courses that applicants would teach; Comparative Education Research, Education for International Understanding, The Seminar of International Education (Includes

content related to field research).

11. Deadline for applications: September 30, 2024

\*All the application documents must arrive at Tokyo Gakugei University by the deadline.

12. Selection process:

- (1) Selection will be conducted in accordance with the selection rules of Tokyo Gakugei University.
- (2) Tokyo Gakugei University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society. Priority will be given to women if they are recognized as having the same competence required for the job based on a fair evaluation.
- (3) Tokyo Gakugei University guarantees fair selection for all individuals regardless of nationality or handicap.
- (4) Interviews (including a demo lesson) will be conducted as needed.
- (5) The result will be communicated to applicants shortly after the completion of the selection process.
- (6) Application materials are not returnable in principle.
- (7) Applicants must be responsible for all expenses related to the application and selection process including travel and hotel expenses for the interviews.
- (8) Applicants who live abroad and have difficulty submitting necessary documents for application should contact us using the inquiry information below.

13. Mailing address for application

Prof. MATSUO Naohiro  
Comprehensive Education Science Division  
Tokyo Gakugei University  
4-1-1 Nukuikitamachi, Koganei-shi, Tokyo, Japan  
Postal Code: 184-8501

Please write "Application for International Education" in red on the front of the envelope.

14. Midterm Appraisal/Final Tenure Review

Final Tenure review will be conducted in the final year of the tenure-track period.

Mid-term evaluation will be conducted by the third year. A candidate who demonstrates particularly outstanding achievements in mid-term evaluation can be granted tenure before the end of their tenure-track period.

15. Inquiries

Prof. YAMADA Masahiko, Department of Pedagogy

Email: yamadama@u-gakugei.ac.jp

Please write "Inquiries about Job Opening" in the subject box.

For inquiries about "9. Working Style, Compensation (salary)", please contact: Personnel Section,  
Personnel Division, General Affairs Department, Tokyo Gakugei University

Email: jinjika@u-gakugei.ac.jp

16. Others

- Applicants' data will be used only for the selection process for the position.
- Smoking is prohibited inside the buildings to prevent passive smoking. (Smoking is allowed only in the designated smoking area outdoors.)