

Tokyo Gakugei University, Faculty of Education,
Natural Science Division
Head of the Division: Prof. Kazuhito Dobashi

Job Opening for Tenure Track Teaching Position at Tokyo Gakugei University

Posting Date: February, 18, 2025

1. Job Title, Number of Position

Lecturer, one (1)

2. Department

Earth Sciences

Research Division: Natural Science Division, Department of Broad-Scope Natural Sciences,
Environmental Sciences Field.

Educational Division: Science (Earth Science) Course

The research and educational organization which you will belong to may be subject to change due to organizational restructuring.

3. Teaching and Research Field

Mineralogy

4. Job Description

Responsibilities and duties include:

- (1) Teaching and supervising students at the undergraduate and graduate levels.

Teaching duties:

(Undergraduate courses) First-Year Seminar in Science Subjects, First-Year Seminar in Science Departments, Astronomy and Earth Sciences I, Astronomy and Earth Sciences II, Experiments in Astronomy and Earth Sciences, Earth Science B, Field Work in Earth Sciences, Experiments in Earth Sciences, Advanced Seminar in Astronomy Earth Sciences A, Advanced Seminar in Astronomy Earth Sciences B, Graduation Thesis.

(Graduate courses) Special Study on Science Frontiers, Practical Seminar for School Science II, Development of Content Structure and Practice for School Science B, Advanced Research Development for School Science.

- (2) Conducting research in Earth Sciences and Earth Education.
- (3) Other duties related to teacher training and university administration.

5. Qualifications and Experiences

Applicants:

- (1) must have a Ph.D. degree or equivalent research achievements.
- (2) must have a sufficient level of Japanese language proficiency to conduct classes and participate in the

daily administrative duties of faculty members.

(3) must understand the academic policies of Tokyo Gakugei University and be willing to get involved in related duties.

(4) must be able to teach earth science and environmental science courses (including field training) at the undergraduate and graduate levels, as well as provide research guidance to undergraduate and graduate students.

(5) must be able to collaborate with the Department of Earth Sciences and Environmental Sciences, and participate in various projects within the university.

(6) must have research and/or educational achievements required to teach classes in teacher training courses.

(7) are expected to have certificates for teaching in primary school and teaching science in secondary school.

6. Starting Date

October 1, 2025

7. Tenure Track Probationary Period

Five years from the start of the employment (Until September 30, 2030).

If tenure is not granted, a maximum of three years may be added to the period of employment in order to provide preparation time for transfer.

8. Trial period

No trial period is set.

9. Working Style, Compensation (salary):

(1) Discretionary Labor System for Professional Work (equivalent to 38 hours and 45 minutes per week/ 7 hours and 45 minutes per day)

Holidays: Saturdays and Sundays, national holidays, year-end and New Year holidays

(2) Annual salary: The annual salary payment regulations of Tokyo Gakugei University shall apply.

(3) Social insurance: When employed, you shall participate in the mutual aid association of MEXT (the Ministry of Education, Culture, Sports, Science and Technology), pension insurance, employment insurance and industrial accident compensation insurance.

10. Application Documents

Applicants must submit the following documents:

(1) Curriculum Vitae attached with an applicant's photograph. Be sure to include phone number and email address.

(2) A complete list of previous research achievements:

1. Books published
2. Articles and papers published
3. Educational practices
4. Others

*All peer-reviewed/refereed articles and papers must be mentioned.

- (3) Five original copies of major academic achievements (Duplicate copies are acceptable.)
 - (4) A list of publications related to the courses that applicants teach (Please use the attached standardized form.)
 - (5) A list of educational achievements
 - (6) A list of social contributions and academic activities
 - (7) A statement of research accomplishments as well as resolutions on future research and teaching prospects in approximately 2000 Japanese characters
 - (8) A list of external funding and industrial property rights acquired
 - (9) The names, affiliations, and contact information of one or more people who can provide opinions about the applicant's achievements and personality
- *Please enclose one hard copy of (1) through (9) (A4, horizontal, single-sided printing) and the PDF files on a USB memory stick.

11. Closing date for applications

April 15, 2025

*All the application documents must arrive at Tokyo Gakugei University by the closing date.

12. Selection process

- (1) Selection will be conducted in accordance with the selection rules of Tokyo Gakugei University.
- (2) Tokyo Gakugei University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society. Priority will be given to women if they are recognized as having the same competence required for the job based on a fair evaluation.
- (3) Tokyo Gakugei University guarantees fair selection for all individuals regardless of nationality or handicap.
- (4) Interviews (including a demo lesson) will be conducted as needed.
- (5) The result will be communicated to applicants shortly after the completion of the selection process.
- (6) Application materials are not returnable in principle.
- (7) Applicants must be responsible for all expenses related to the application and selection process including travel and hotel expenses for the interviews.
- (8) Applicants who live abroad and have difficulty submitting necessary documents for application must contact us using the inquiry information below.

13. Mailing address for application

Prof. K. Dobashi, Dean, Division of Natural Sciences

Tokyo Gakugei University

4-1-1 Nukuikita-machi, Koganei, Tokyo 184-8501, Japan

Write " Faculty Position Application" in red on the envelope and send by registered mail.

14. Midterm Appraisal/Final Tenure Review

The final tenure review will be conducted in the final year of the tenure-track period.

The midterm evaluation will be conducted by the third year. A candidate who demonstrates particularly outstanding achievements in the midterm evaluation can be granted tenure before the end of their tenure-track period.

15. Inquiries

Prof. K. Sato, Head of Department of Environmental Sciences

e-mail: sato-k@u-gakugei.ac.jp

Please write "Inquiries about Job Opening" in the subject box.

For inquiries about "9. Working Style, Compensation (salary)", please contact:

Personnel Section, Personnel Division, General Affairs Department, Tokyo Gakugei University

Email: jinjika@u-gakugei.ac.jp

16. Others

- Applicants' data will be used only for the selection process for the position.
- Smoking is prohibited inside the buildings to prevent passive smoking. (Smoking is allowed only in the designated smoking area outdoors.)